

**SUMMIT TOWNSHIP WATER AUTHORITY**  
**Regular Business Meeting**  
**Tuesday, February 7, 2023**

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Stevens and Lacey. Also present were Solicitor Blakely, Engineer Zack, Manager B. Hiles and Recording Secretary K. Hiles. Kurtz and Schaefer were absent; there was no one in the audience.

**CALL TO ORDER**

Motion by Lacey, seconded by Stevens, to approve the January 4, 2023 Reorganization & Regular Business Meeting minutes as presented, having been reviewed by all Board members.

**APPROVAL OF MINUTES**

**VOTE: 3/0**

Motion by Lacey, seconded by Stevens, to approve the January Treasurer's Report as submitted.

**APPROVAL OF  
TREASURER'S REPORT**

**VOTE: 3/0**

Motion by Lacey, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the January 2023 expenses.

**APPROVAL OF EXPENSES**

**VOTE: 3/0**

Engineer Zack reported the allocation permit for Route 19 and 97 take points should be resubmitted by the end of the week.

**ROUTE 19 AND 97 WATER  
ALLOCATION PERMITS**

CT is currently searching for a grant to help with the cost of meter replacement. There is concern that we are looking at a huge expense in the near future because a large number of meters are nearing the end of their useful life resulting in lost revenue.

**METER REPLACEMENT PROGRAM**

With respect to Well #4 at Moore Road, Karen Clark from R. Rindfuss Drilling L.P. is reformatting the Hydrogeological report per a request from DEP.

**MOORE ROAD WELL #4**

Regarding Hershey Road Pump Station upgrades, the concept plans are 99% complete, once done Craig Palmer from EWW will need to review to make sure he still approves, then CT will finish the construction drawings. Manager Hiles already has 2 new pumps ordered.

**HERSHEY ROAD PUMP STATION**

The rate study information gathering phase is 95% complete.

**RATE STUDY**

Solicitor Blakely reviewed and made changes to a Utility Agreement we received from Commonwealth of Pennsylvania, Department of General Services regarding the new building being built for the Pennsylvania State Police.

**UTILITY AGREEMENT**

Manager Hiles informed the Board that we will no longer be supplying 3/4" and 1" Pressure Reducing Valves to Residents.

**PRESSURE REDUCING VALVES**

Motion by Stevens, seconded by Lacey, to approve Utility Agreement submitted by Commonwealth of Pennsylvania, Department of General Services with approval of Pennsylvania State Police for Project No. DGS 0218-0003 Phase 1 New State Police Headquarters.

**MOTION TO APPROVE PSP UTILITY AGREEMENT**

**VOTE: 3/0**

With no further business to come before the Authority, motion by Stevens, seconded by Lacey, to adjourn the meeting at 6:20 p.m.

**ADJOURNMENT**

**VOTE: 3/0**

Respectfully submitted,

Kathlene M. Hiles  
Recording Secretary 2/27/23