

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, October 6, 2020
6:00 P.M.

AGENDA

- 1. CALL TO ORDER / SALUTE TO FLAG**
- 2. APPROVAL OF MINUTES: September 1, 2020 Regular Business Meeting**
- 3. APPROVAL OF SEPTEMBER TREASURER'S REPORT**
- 4. APPROVAL OF SEPTEMBER EXPENSES**
- 5. ENGINEER'S REPORT**
- 6. SOLICITOR'S REPORT**
 - **Mobile Home Park Billing Agreement/Popp's Mobile Home Park**
- 7. MANAGER'S REPORT**
 - **Approve property site change for construction of new building**
- 8. OTHER BOARD BUSINESS**
- 9. ADJOURNMENT**

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, October 6, 2020

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Schaefer, Kurtz, Stevens and Lacey. Also present were Solicitor Blakely, Engineer Reed, Manager Mitchell, Assistant Manager B. Hiles, Recording Secretary Hayford and Administrative Secretary K. Hiles. There was no one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Schaefer, to approve the minutes of the September 1st Regular Business Meeting, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 5/0

Motion by Stevens, seconded by Schaefer, to approve the September Treasurer's Report as submitted.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 5/0

Motion by Kurtz, seconded by Schaefer, that said amounts be drawn upon the treasury for payment of the September 2020 expenses.

APPROVAL OF EXPENSES

VOTE: 5/0

Engineer Reed reported that she is currently working on the Water Allocation Permit. This is completed every five years.

**DEP WATER ALLOCATION
PERMIT**

A meeting with the Board, Authority representatives, Engineer Reed and Parker LORD met to discuss ongoing problems as the result of their fire pump testing.

**PARKER LORD
PUMP TESTING**

Motion by Stevens, seconded by Schaefer, authorizing Reed to proceed with an evaluation of Parker LORD's fire flow and draft proposals to improve the current system as well as preparing for future demand for Parker LORD and the surrounding area.

VOTE: 5/0

Reed also reported that the Geologist from Rindfuss drilling will be submitting a pre-drilling plan in order to proceed with the test well.

**PRE-DRILLING PLAN
FOR TEST WELL**

Solicitor Blakely is in receipt of a letter from council representing the Popp's Mobile Home Park objecting to our decision to only bill the mobile home parks' master meter, and not the individual tenants, effective January 1, 2021. He responded in writing and is awaiting a response.

**CORRESPONDENCE
FROM POPP'S
REGARDING BILLING CHANGE**

Regarding the construction of a new Authority building, Manager Mitchell explained that the Board of Supervisors has offered an alternate lot which is behind, and slightly to the west of the Municipal building.

**PROPOSED WATER
AUTHORITY BUILDING**

Motion by Schaefer, seconded by Kurtz, to request a 99 year lease, from the Township, for this new location.

VOTE: 5/0

Mitchell will begin gathering prices for clearing the land once an agreement is reached.

Mitchell further explained that the office staff has been researching various grants as a way to fund many of the DEP required improvements. He suggested that we consider hiring a professional grant writer to assist in the process.

**GRANTS FOR DEP
IMPROVEENTS**

Motion by Davis, seconded by Schaefer, authorizing Mitchell to seek prices for a grant writer for Board review.

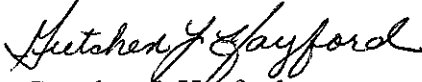
VOTE: 5/0

With no further business to come before the Authority, motion by Davis, seconded by Stevens, to adjourn the meeting at 6:20 p.m.

ADJOURNMENT

VOTE: 5/0

Respectfully submitted,



Gretchen L Hayford

Recording Secretary

10/20/20

SUMMIT TOWNSHIP WATER AUTHORITY

REGULAR BUSINESS MEETING

Tuesday, October 6, 2020

6:00 p.m.

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