

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, February 2, 2021

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Schaefer, Lacey and Stevens. Also present were Solicitor Blakely, Engineer Reed, Manager Mitchell, Assistant Manager B. Hiles and Recording Secretary K. Hiles. Kurtz was absent; there was no one in the audience.

CALL TO ORDER

Motion by Lacey, seconded by Schaefer, to approve the minutes of the January 5th Reorganization and Regular Business Meetings, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 4/0

Motion by Stevens, seconded by Schaefer, to approve the January Treasurer's Report as submitted.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 4/0

Motion by Stevens, seconded by Lacey, that said amounts be drawn upon the treasury for payment of the January 2021 expenses. Board members had some questions about insurance costs that will be reviewed prior to next month's meeting.

APPROVAL OF EXPENSES

VOTE: 4/0

Engineer Reed reported that there has been no update on the permitting process for various applications we have submitted to DEP. She further explained that the delay is through Harrisburg and not our regional office. Mike Hadden is going to follow up to see when we can expect to get some permits back.

**AWAITING UPDATES ON DEP
PERMITTING**

With respect to the best way to meet the demand needed for Parker Lord, Reed presented a base price for a 750,000 gallon elevated tank to be constructed on Waterview Lane. Cost is \$2,000,000 with additional fees for items such as valves, piping, site work, foundation, electrical, etc. We would also need to run a 24" ductile iron main, also at an additional cost. With this high cost she recommends our focus be on an additional production well at Moore Road as opposed to a storage tank to hold water purchased from the city. Discussion ensued regarding the projected timeline for a project like this and funding sources.

**PROPOSAL FOR
WATERVIEW TOWER**

Reed also reported that the Authority's portion of the cost sharing agreement with PennDOT for the Five Points relocation will be 12.5%. She will do some calculations and determine what the dollar amount will be.

FIVE POINTS RELOCATION

Lacey asked for an update on the proposed lease agreement for land behind the Township building on which to construct a Water Authority building. Blakely responded we reviewed the agreement and returned it to the Township. We are awaiting the Township's final comments. There was discussion about revising the plan to construct a garage space at this time with a potential to add office space in the future.

**LEASE AGREEMENT FOR
PROPOSED W/A BLDG**

Manager Mitchell reported checking into property on Hamot Road near the VoTech School as a site for future production wells and tower. We have located 2 wells on the property which will need to be flow tested once the weather permits. Mitchell feels that

**PROPOSED WELL FIELD HAMOT
ROAD**

by developing this area we can alleviate some of the problems that we are seeing with the high demand from Parker Lord.

Mitchell also reported making changes to heating at South Tower from electric to propane and installing fans to blow the heat down from the Hydropillar. Mitchell feels this will lower the expense to heat the tower.

SOUTH TOWER HEATING SYSTEM

Mitchell informed the Board the GIS System set up will resume when weather permits. The hydrants and hydrant valves have all been marked so they will continue with marking the main valves and then the curb boxes. Authority employees are performing the work to keep expenses low.

GIS SYSTEM SET UP

Mitchell stated he wants to investigate alternative options for notifying residents regarding Parker Lord’s fireline testing. Discussion ensued regarding when to allow Parker Lord to do the next required test. No decision was made. Lacey suggested a dedicated line using a less expensive pipe since it will be used for testing only. Mitchell cautioned against using anything other than ductile iron in the system. Schaefer brought up that we will still have the original problem of not enough volume of water.

NOTIFYING RESIDENTS OF PARKER LORD FIRELINE TESTING

Solicitor Blakely has reviewed the personnel code with some minor changes. There was also some question about the way the option for employees to receive payment in lieu of health insurance coverage was written. Mitchell will further review this with Blakely and have a copy for final approval next month.

PERSONNEL CODE

A lengthy discussion took place regarding employee pay scale and pension program. Stevens asked for a copy of the employee wages to be submitted to the board.

EMPLOYEE WAGES & PENSION

As a follow-up to last month’s request from Paul Steva regarding extending water to Merle Avenue, Mitchell sent a letter explaining the Board’s position to require the installation, by the developer, of a 6” ductile iron main connecting on both Proctor Avenue and Melvin Drive. Also required, will be a fire hydrant at approximately the center point of the project.

PAUL STEVA REQUEST TO EXTEND WATER LINE TO MERLE AVE

With no further business to come before the Authority, motion by Lacey, seconded by Schaefer, to adjourn the meeting at 7:22 p.m.

ADJOURNMENT

VOTE: 4/0

Respectfully submitted,

Kathlene M. Hiles
Recording Secretary 2/16/21