

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, May 4, 2021

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Schaefer, Stevens and Kurtz. Also present were Solicitor Blakely, Manager Mitchell, Assistant Manager Hiles and Recording Secretary Hayford. Board member Lacey was absent; there was no-one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Stevens, to approve the minutes of the April 6th Regular Business Meeting, having been reviewed by all Board members.

APPROVAL OF MINUTES
APRIL 6, 2021

VOTE: 4/0

Motion by Kurtz, seconded by Stevens, to approve the minutes of the April 22nd Special Business Meeting, having been reviewed by all Board members.

APPROVAL OF MINUTES
APRIL 22, 2021

VOTE: 4/0

Motion by Schaefer, seconded by Kurtz, to approve the April Treasurer's Report as submitted.

APPROVAL OF
TREASURER'S REPORT

VOTE: 4/0

Motion by Davis, seconded by Schaefer, that said amounts be drawn upon the treasury for payment of the April 2021 expenses.

APPROVAL OF EXPENSES

VOTE: 4/0

Solicitor Blakely reported that the deed has been officially recorded transferring parcel ID 40-016-72.0-45.0 back to Art and Vicky Kurtz.

HAMOT ROAD PARCEL TO
A. AND V. KURTZ

He also mentioned that he has been working with Water Authority staff to update the Rules and Regulations. The end result will be separate documents for both the residential and commercial customers. He plans to have a preliminary draft for the June business meeting.

RULES AND REGULATIONS
TO BE UPDATED

Regarding the Personnel Code, Board members and employees were all provided with a copy of the document. Rick is working to revise the section pertaining to paid time off and once complete, this too will be distributed.

PERSONNEL CODE

Mitchell presented our rate schedule for un-metered fire lines and explained that these fees are charged on an annual basis. He suggests that we move to a quarterly charge of the same amount to better align with other Water Authorities.

FIRE LINE CHARGES

Motion by Stevens, seconded by Schaefer, adopting a quarterly fire line charge for un-metered services as follows:

4"	\$100.00/qtr	10"	\$610.00/qtr
6"	\$220.00/qtr	12"	\$900.00/qtr
8"	\$390.00/qtr		

VOTE: 4/0

Motion by Kurtz, seconded by Schaefer, revising the charges for un-metered construction water to \$65/month for residential construction and \$150/month for commercial.

UN-METERED
CONSTRUCTION WATER

VOTE: 4/0

Regarding Moore Road well #4, Dwyer Plumbing is expected to begin construction of the road leading to the well site on May 5th. Rindfuss will then begin drilling on or about June 1st. Once ready, Keystone Electric will do all of the electrical work and Dwyer Plumbing will lay a 12” line from the well into the building.

MOORE RD #4 UPDATE

Mitchell also announced that Authority crews will be performing routine flushing of the water mains throughout the western portion of the Township on May 19th and 20th. Notices will be posted on the doors of affected customers as well as an announcement on the Water Authority Facebook page.

ROUTINE SYSTEM
FLUSHING MAY 19 & 20

Lastly, Mitchell has been corresponding with Glenn Renaud of the PA Academy regarding the Authority’s desire to have a separate service installed for the dormitory building. He further explained that when the dormitory was subdivided away from the remaining parcel (owned by GREATT), the Authority agreed to allow them to continue using the shared service connection, *temporarily*, in order to save money. Now that the dorm has been occupied for more than a year, the Authority is asking them to install a separate connection and service line in accordance to the Authority’s Rules and Regulations.

PA ACADEMY TO
HAVE SEPARATE SERVICE

With no further business to come before the Authority, motion by Kurtz, seconded by Stevens, to adjourn the meeting at 6:20 p.m.

ADJOURNMENT

VOTE: 4/0

Respectfully submitted,

Gretchen L. Hayford
Recording Secretary 5/25/21