

**SUMMIT TOWNSHIP WATER AUTHORITY**  
**Regular Business Meeting**  
**Tuesday, April 4, 2023**

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Kurtz, Lacey and Stevens. Also present were Engineer Zack, Solicitor Blakely, Manager Hiles, and Recording Secretary Hayford. Board Member Schaefer was absent. There was no-one in the audience.

**CALL TO ORDER**

Motion by Kurtz, seconded by Lacey, to approve the minutes of the February 7, 2023 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF MINUTES  
FEBRUARY 7, 2023**

**VOTE: 4/0**

Motion by Stevens, seconded by Kurtz, to approve the February and March Treasurer's Reports as presented.

**APPROVAL OF  
TREASURER'S REPORT**

**VOTE: 4/0**

Motion by Kurtz, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the February and March 2023 expenses.

**APPROVAL OF EXPENSES**

**VOTE: 4/0**

Engineer Zack explained that we've been working to determine which of our biggest users have meters that have exceeded their design life and have the greatest potential for reading slow. These 37 meters will be referred to as TIER 1 in our meter replacement program. As grants are typically reserved for infrastructure and other system improvements, we will need to decide if these replacement meters will be funded with cash flow or a low-interest loan.

**METER REPLACEMENT  
PROGRAM**

Other updates are as follows:

The application for the Routes 19 and 97 Allocation Permits has been submitted to the DEP for approval.

**ROUTE 19 & 97  
WATER ALLOCATION  
PERMIT**

With respect to the Operations Permit for Moore Rd Well #4, the DEP had some questions during their review to which we are in the process of answering.

**WELL #4 UP-DATE**

Regarding upgrades to the Hershey Road pump station, changes have been made to the overall plan which will allow us to re-locate the electrical service to a separate room rather than having it next to the pumps as it is now. This will have a direct impact on worker safety in the event of a leak. A revised site plan is being developed for review by Millcreek's Planning and Zoning department.

**HERSHEY ROAD  
PUMP STATION**

We have applied for a \$250,000 grant from Congressman Mike Kelly to help fund the upgrades.

Lastly, work continues on the Rate Study. We've completed Task #1 which analyzes Profit and Loss Statements from 2019 through 2022 and have begun Task #2 which incorporates projected water system capital improvements.

**RATE STUDY**

Manager Hiles introduced a plan that would bring well water to the Industrial Park on Oliver Road as well as First Assembly of God Church and Erie Sports Park. This would involve re-building the pressure reducer on Oliver Road.

**OLIVER RD  
PRESSURE REDUCER**

Hiles also discussed the need to find someone new to handle the communications between our pump stations and towers. Our current programmer has served us well over the years but as we continue to grow, it's been difficult for a single tech to keep up with the demand and emergencies as they arise.

**PUMP STATION AND  
TOWER  
COMMUNICATIONS**

Finally, Hiles informed that the Hamot Road property has been 'witched' and a potential source of water identified. The next step is to bore a test well to determine if the source is suitable for production.

**HAMOT RD  
TEST WELL**

Motion by Stevens, seconded by Lacey, to accept a proposal from Rindfuss Drilling in the amount of \$10,000.

**VOTE: 4/0**

With no further business to come before the Board, motion by Stevens, seconded by Lacey, to adjourn the meeting at 6:26 p.m.

**ADJOURNMENT**

**VOTE: 4/0**

Respectfully submitted,

Gretchen L. Hayford  
Recording Secretary 4/28/23