

# SUMMIT TOWNSHIP WATER AUTHORITY

## Regular Business Meeting

### Wednesday, November 6, 2024

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Schaefer, Kurtz and Stevens. Also present were Engineer Zack, Solicitor Blakely, Manager B. Hiles, Office Manager Hayford and Secretary K Hiles. Lacey was absent and there was no-one in the audience.

**CALL TO ORDER**

Motion by Kurtz, seconded by Schaefer, to approve the minutes of the October 1, 2024 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF MINUTES  
OCTOBER 1, 2024**

**VOTE: 4/0**

Motion by Schaefer, seconded by Stevens, to approve the October Treasurer's Report as presented.

**APPROVAL OF  
TREASURER'S REPORT**

**VOTE: 4/0**

Motion by Schaefer, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the October 2024 expenses.

**APPROVAL OF EXPENSES**

**VOTE: 4/0**

Engineer Zack provided the following updates:

Water Authority Garage Construction:

- The lease is prepared with the exception of the parcel description and drawing which is referred to as "Exhibit A". Before this can be completed, we will need to determine the size of the building and have the land development plan approved.
- While the anticipated building size is 60' x 80', it was decided to also get a price for an 80' x 80' before a final decision is made.

**NEW GARAGE SPACE**

Moore Road Well Field:

- Wells #1 and #2 have been abandoned.

**MOORE RD #1 AND #2  
ABANDONMENT**

Hershey Road Pump Station:

- Erie Water Works has approved the placement of the meter and backflow preventers on the discharge side of the pump. This change will be incorporated into a re-worked design.

**HERSHEY RD  
PUMP STATION**

Rube Road Abandonment:

- Wells #1 and #2 have been disconnected and we are beginning the process of removing the necessary structures.

**RUBE RD WELL  
ABANDONMENT**

Manager Hiles has been researching the purchase of leak detectors and correlators. He explained that by placing them strategically throughout the system, we can monitor for leaks and locate the source before it becomes a large break. Once solid prices are available, a final decision on purchasing can be made.

**LEAK DETECTORS**

In other business, Art Kurtz suggested that we consider purchasing “Sprypoint” software to better track backflow inspections, rebuilds, and the people registered to perform them in Summit. The initial cost is approximately \$14,000 with annual maintenance fees thereafter.

**SPRYPOINT  
SOFTWARE**

With no further business to come before the Board, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 9:22 a.m.

**ADJOURNMENT**

**VOTE: 4/0**

Respectfully submitted,

Gretchen L. Hayford  
Recording Secretary 11/25/24