

**SUMMIT TOWNSHIP WATER AUTHORITY**  
**Regular Business Meeting**  
**Wednesday, November 8, 2023**

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Kurtz, Schaefer, and Lacey. Also present were Solicitor Blakely, Engineer Zack, Manager B. Hiles, Office Manager Hayford, and Recording Secretary K. Hiles. Stevens was absent; there was no one in the audience.

**CALL TO ORDER**

Motion by Schaefer, seconded by Kurtz, to approve the October 3, 2023 Regular Business Meeting minutes as presented, having been reviewed by all Board members.

**APPROVAL OF MINUTES**

**VOTE: 4/0**

Motion by Schaefer, seconded by Kurtz, to approve the October Treasurer's Report as submitted.

**APPROVAL OF  
TREASURER'S REPORT**

**VOTE: 4/0**

Motion by Kurtz, seconded by Schaefer, that said amounts be drawn upon the treasury for payment of the October 2023 expenses. Lacey had questions regarding some of the expenses. Discussion ensued.

**APPROVAL OF EXPENSES**

**VOTE: 4/0**

Engineer Zack reported we are still waiting to hear if we were approved for the PA Small Water and Sewer Grant request and the 2024 Community Project Funding request through Congressman Kelly's office.

**PA SMALL WATER AND  
SEWER GRANT REQUEST**

Now that the application for Moore Road Well #4 has been submitted to the DEP, CT will start the process of abandoning Moore Road Wells 1 & 2 and Rube Road Wells 1 & 2.

**WELL ABANDONMENT**

Hiles and Zack met with Architect Gary Matczak to start the design process for Hershey Road Pump Station new addition and changes to the current building so we can get BIU's approval before we start construction.

**HERSHEY ROAD PUMP STATION**

Solicitor Blakely will send letters to two residents that purchased properties that have liens that didn't get paid off at closing advising them that they need satisfied.

**UNSATISFIED LIENS**

Board Member Lacey asked for a status on the Kwik Fill Card theft. Manager Hiles advised the hearings took place for two of the suspects, they plead guilty and will have to pay us back. A hearing is scheduled for a third suspect on November 29, 2023. There are 2 more suspects that have not been apprehended yet.

**KWIK FILL CARD THEFT**

Manager Hiles advised the Board that we have preliminary numbers for new Erie Water Works rates so we are working on calculating our rate increases based on a weighted average of accounts for well customers versus EWW customers. We will have the final numbers after EWW Board meeting on December 21, 2023.

**EWW NEW PRELIMINARY RATES**

With no further business to come before the Board, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 9:29 a.m.

**ADJOURNMENT**

**VOTE: 4/0**

Respectfully submitted,

Kathlene M. Hiles  
Recording Secretary 11/30/23