

# SUMMIT TOWNSHIP WATER AUTHORITY

## Regular Business Meeting

### Tuesday, March 4, 2025

The regular business meeting of the Summit Township Water Authority was called to order by Vice Chairman Lacey at 9:00 a.m., followed by a salute to the flag. Authority member Kurtz was present and Stevens joined by phone. Also present were Engineer Zack, Solicitor Blakely, Manager B. Hiles, Office Manager Hayford and Recording Secretary K. Hiles. Davis and Schaefer were absent; there were 3 people in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Stevens, to approve the February 4, 2025 Regular Business Meeting minutes as presented, having been reviewed by all Board members.

APPROVAL OF MINUTES

**VOTE: 3/0**

Motion by Kurtz, seconded by Stevens, to approve the February 2025 Treasurer's Report as submitted.

APPROVAL OF  
TREASURER'S REPORT

**VOTE: 3/0**

Motion by Kurtz, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the February 2025 expenses as submitted.

APPROVAL OF EXPENSES

**VOTE: 3/0**

Engineer Zack presented the following updates:

ENGINEERING UPDATES

Hershey Road Pump Station:

- Water design and Architectural plans are complete.
- Electrical design will be complete within the next two weeks.
- Grant administration activities continue.

Waterline Replacements:

- Planning has begun for replacement of waterlines in the following areas:
  1. Hershey Road from Booster Pump Station to just west of Little Creek
  2. Robison Road and Hessinger Drive
  3. Proctor Avenue and Johnson Road
  4. Johnson Road and Glenmar Drive
  5. Lowe's Area
  6. Keystone behind Target

Waterline – New Construction:

- Preliminary planning has begun for installing new waterline on Townhall Road West from Old French Road to 170 Townhall Road West.

Manager Hiles discussed replacing the pressure reducing valve on Oliver Road as the current one is failing. He is looking into replacing it with a Cla-Val PRV.

REPLACEMENT OF PRESSURE  
REDUCING VALVE

John Borges of Elk Drive and Charles Earl of Deer Drive spoke to the Board regarding concerns they have with water billing charges added to their lot rent at Popp's MHC. They requested we start reading the meters and billing the homes individually for actual usage. It was explained that the Park Owners would need to enter into an agreement with the

J.BORGES AND C. EARL  
POPP'S MHC BILLING CONCERNS

Authority since the water system in the park is privately owned by the park. Solicitor Blakely advised them to reach out to the Attorney General Office of Consumer Protection for assistance.

With no further business to come before the Board, motion by Kurtz, seconded by Stevens, to adjourn the meeting at 9:36 a.m.

**ADJOURNMENT**

**VOTE: 3/0**

Respectfully submitted,

Kathlene M. Hiles  
Recording Secretary 3/25/25