

# SUMMIT TOWNSHIP WATER AUTHORITY

## Regular Business Meeting

### Tuesday, August 6, 2024

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Kurtz, Stevens, Schaefer and Lacey. Also present were Solicitor Blakely, Engineer Zack, Manager B. Hiles, Office Manager Hayford and Recording Secretary K. Hiles. There was no one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Schaefer, to approve the July 2, 2024 Regular Business Meeting minutes as presented, having been reviewed by all Board members.

APPROVAL OF MINUTES

**VOTE: 5/0**

Motion by Stevens, seconded by Schaefer, to approve the July 2024 Treasurer's Report as submitted.

APPROVAL OF  
TREASURER'S REPORT

**VOTE: 5/0**

Motion by Kurtz, seconded by Schaefer, that said amounts be drawn upon the treasury for payment of the July 2024 expenses as submitted.

APPROVAL OF EXPENSES

**VOTE: 5/0**

Engineer Zack provided the following updates:

New Garage:

- A conceptual planning meeting is scheduled for Wednesday, August 7<sup>th</sup> at 9:30 a.m. to get a basis for design and have a foundation to build a budget around.

NEW GARAGE PLANNING

Moore Road Well Field:

- We are set to sever lines feeding the system from Wells 1 & 2 by Monday, August 12<sup>th</sup>. Zack feels the wells will be plugged properly by the end of fall 2024.

MOORE ROAD WELL  
ABANDONMENT

Hershey Road Pump Station:

- Water infrastructure design is complete so other disciplines can continue with their design.
- Online Grant Administration classes are being taken and will be complete by the end of August 2024.

HERSHEY ROAD PUMP STATION

Rube Road:

- Well closure plan will be submitted to the DEP by the end of August 2024.
- Survey for the plan has been completed.

RUBE ROAD WELL ABANDONMENT

Solicitor Blakely submitted a draft for a proposed lease with the Supervisors for the property we are intending to build a garage. The Supervisors are waiting for an Exhibit A which would describe the size of the plot we would lease. Lacey has concerns regarding leasing instead of purchasing property. Discussion ensued. It was decided that leasing the property from the Township would be best based on location and price.

LEASE PROPERTY TO BUILD A  
GARAGE

Motion by Schaefer, seconded by Lacey, adopting Interim Budget for September 1, 2024 to December 31, 2024.

**INTERIM BUDGET**

**VOTE: 5/0**

With no further business to come before the Board, motion by Stevens, seconded by Lacey, to adjourn the meeting at 9:35 a.m.

**ADJOURNMENT**

**VOTE: 5/0**

Respectfully submitted,

Kathlene M. Hiles  
Recording Secretary 8/26/24