

SUMMIT TOWNSHIP WATER AUTHORITY

Regular Business Meeting

Tuesday, June 3, 2025

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Kurtz, and Schaefer. Also present were Engineer Zack, Solicitor Blakely, Manager B. Hiles, Office Manager Hayford and Secretary K Hiles. Larry Stevens and Jack Lacey were absent; there was no-one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Schaefer, to approve the minutes of the May 6, 2025 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF MINUTES
MAY 6, 2025**

VOTE: 3/0

Motion by Schaefer, seconded by Kurtz, to approve the May Treasurer's Report as presented.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 3/0

Motion by Kurtz, seconded by Schaefer, that said amounts be drawn upon the treasury for payment of the May expenses.

APPROVAL OF EXPENSES

VOTE: 3/0

Engineer Zack provided the following updates:

Hershey Road Pump Station:

- Should have BIU approval by the end of the week.
- Erie Water Works installed the new 8" meter on Thursday, May 15th.
- Grant administration activities continue

**HERSHEY ROAD
PUMP STATION**

Waterline Replacements (long term goals):

- All planned waterline projects are currently in the design phase.
- The Robison Road Pressure Reducing Valve Assembly has been ordered.

**WATERLINE
REPLACEMENTS**

Manager Hiles mentioned that we have received correspondence from Kwik Fill regarding the outstanding bills accumulated when the credit card was stolen. We have not made any payments toward this balance as we have not yet received any restitution.

KWIK FILL

Hiles also explained that the owners of Super 8 have signed an agreement with respect to the installation of a hot box.

The tower inspections have been scheduled for July 18th. This is due every 3 years.

**INSPECTIONS DUE FOR
STORAGE TOWERS**

With no further business to come before the Board, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 9:12 a.m.

ADJOURNMENT

VOTE: 3/0

Respectfully submitted,

Gretchen L. Hayford
Recording Secretary 6/30/25