

SUMMIT TOWNSHIP WATER AUTHORITY

Regular Business Meeting

Tuesday, July 1, 2025

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Kurtz, Schaefer, Lacey and Stevens. Also present were Engineer Zack, Solicitor Blakely, Manager B. Hiles, Office Manager Hayford and Recording Secretary K. Hiles. There was no one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Schaefer, to approve the June 3, 2025 Regular Business Meeting minutes as presented, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 5/0

Motion by Stevens, seconded by Schaefer, to approve the June 2025 Treasurer's Report as submitted.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 5/0

Motion by Schaefer, seconded by Kurtz, that said amounts be drawn upon the treasury for payment of the June 2025 expenses as submitted.

APPROVAL OF EXPENSES

VOTE: 5/0

Engineer Zack presented the following updates:

ENGINEERING UPDATES

Hershey Road Pump Station:

- We received BIU approval and CT is preparing to advertise for bids.
- Grant dollars have been awarded.

Construction Projects:

- All planned waterline projects are in the process of being surveyed.
- We are coordinating with the contractor to install the Robison Road Pressure Reducing Valve Assembly. Parts are ordered and should be in within a couple of weeks.
- The Authority should hear if approved for the PA Small Water and Sewer Grant to be allocated to the Hershey Road Waterline Replacement Project by January 2026.

Administrative:

- Act 57 Tapping Fees are being updated.

Manager Hiles informed the Board the Arsenic Tanks at Moore Road need cleaned out as they have been sitting unused for 5 years. We also need to repair the gas well since it is leaking and the pipes are starting to rot.

MOORE ROAD MAINTENANCE

The Authority will be searching for someone to replace a field employee who plans to retire in 2 years. We need to start now because it takes 2 years to become a licensed operator.

EMPLOYEE SEARCH

With no further business to come before the Board, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 9:27 a.m.

ADJOURNMENT

VOTE: 5/0

Respectfully submitted,

Kathlene M. Hiles
Recording Secretary 7/17/25