

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, October 7, 2025

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Kurtz, Schaefer, Lacey and Stevens. Also present were Engineer Zack, Solicitor Blakely, Manager B. Hiles and Recording Secretary K. Hiles. There was one person in the audience.

CALL TO ORDER

Motion by Stevens, seconded by Schaefer, to approve the September 3, 2025 Regular Business Meeting minutes as presented, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 5/0

Motion by Kurtz, seconded by Schaefer, to approve the September 2025 Treasurer's Report as submitted.

APPROVAL OF
TREASURER'S REPORT

VOTE: 5/0

Board Member Lacey had concerns whether we are getting the best prices for larger purchases. A discussion ensued. Manager Hiles confirmed he uses CoStar. Motion by Kurtz, seconded by Lacey, that said amounts be drawn upon the treasury for payment of the September 2025 expenses as submitted.

APPROVAL OF EXPENSES

VOTE: 5/0

Engineer Zack presented the following updates:

ENGINEERING UPDATES

Regarding the Hershey Road Pump Station, motion by Kurtz, seconded by Stevens, to award the construction to Frontier General Contracting contingent upon final review by our engineer to ensure compliance with the bid package.

VOTE: 5/0

Construction Projects:

- Engineering design has been submitted to STWA for comment regarding the following:
 1. Glenmar Dr.
 2. Proctor Ave.
 3. Keystone Dr.
 4. Robison Rd.
 5. Hessinger Dr.
 6. Lowes
- Engineering design is 65% complete for the Hershey Road Project.
- Robison Road Pressure Reducing Valve will be completed the week of October 13, 2025.
- New Garage concept plan was submitted to the Board Members for their review.

Administrative:

- Act 57 Tapping Fees are being updated.

Solicitor Blakely gave a brief update of some tasks he is working on for some easements.

Also there has been no contact from United Refining regarding the theft case.

SOLICITOR UPDATES

Manager Hiles would like to sell the 2013 Chevy Van as it is no longer cost effective because of high mileage and increasing maintenance costs.

VEHICLE REPLACEMENT

Motion by Kurtz, seconded by Stevens, to purchase a 2026 Ford F150 from Tri Star Motors with CoStar pricing.

VOTE: 5/0

With no further business to come before the Board, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 9:28 a.m.

ADJOURNMENT

VOTE: 5/0

Respectfully submitted,

Kathlene M. Hiles
Recording Secretary 10/7/25