

**SUMMIT TOWNSHIP WATER AUTHORITY**  
**Regular Business Meeting**  
**Tuesday, February 3, 2026**

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Lacey and Stevens. Also present were Engineer Zack via phone, Solicitor Blakely, Manager B. Hiles, Office Manager Hayford and Recording Secretary K. Hiles. Authority members Kurtz and Schaefer were absent; there was no one in the audience.

CALL TO ORDER

Motion by Stevens, seconded by Lacey, to approve the January 6, 2026 Regular and Reorganization Meeting minutes as presented, having been reviewed by all Board members.

APPROVAL OF MINUTES

**VOTE: 3/0**

Motion by Lacey, seconded by Stevens, to approve the January 2026 Treasurer's Report as submitted.

APPROVAL OF  
TREASURER'S REPORT

**VOTE: 3/0**

Motion by Lacey, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the January 2026 expenses as submitted.

APPROVAL OF EXPENSES

**VOTE: 3/0**

Engineer Zack presented the following updates:

ENGINEERING UPDATES

Hershey Road Pump Station construction update:

- Electrical work is 30% complete and new service wire has been pulled and inspected. Penelec will install a new meter within 2 weeks.
- During the week of February 2<sup>nd</sup> the HVAC work will be started, the metal roof is to be installed and we are to receive shop drawings.

Construction Projects:

- Hershey Road Utility Easement resident letter is being drafted and will be sent this month.
- The process of obtaining the necessary permits for various waterline projects continues with the Erie County Conservation office.
- We are waiting for updated design development stage drawings for the proposed garage.

Administrative:

- We plan to meet with Craig Palmer from Erie Water Works to renegotiate the transmission fees for the waterline serving McKean.

Solicitor Blakely completed the Utility Easements for replacing the waterline on Hershey Road.

UTILITY EASEMENTS

Manager Hiles informed the Board we were approved for the \$1.5 Million loan from

LOAN APPROVAL

the Township.

Motion by Stevens, seconded by Lacey, to obtain a loan from the Township for \$1.5 Million at a 1% interest rate for a 10-year term with no pre-payment penalty.

**VOTE: 3/0**

In other business, motion by Lacey, seconded by Stevens, to purchase a 2019 one-ton dump truck for \$30,000 from the Township.

**DUMP TRUCK PURCHASE**

**VOTE: 3/0**

With no further business to come before the Board, motion by Lacey, seconded by Stevens, to adjourn the meeting at 9:40 a.m.

**ADJOURNMENT**

**VOTE: 3/0**

Respectfully submitted,

Kathlene M. Hiles  
Recording Secretary 2/26/26