

SUMMIT TOWNSHIP WATER AUTHORITY

Regular Business Meeting

Tuesday, August 5, 2025

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Kurtz, Schaefer, Lacey and Stevens. Also present were Engineer Zack, Solicitor Blakely, Manager B. Hiles and Recording Secretary K. Hiles. There was no one in the audience.

CALL TO ORDER

Motion by Schaefer, seconded by Kurtz, to approve the July 1, 2025 Regular Business Meeting minutes as presented, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 5/0

Motion by Stevens, seconded by Schaefer, to approve the July 2025 Treasurer's Report as submitted.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 5/0

Motion by Schaefer, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the July 2025 expenses as submitted.

APPROVAL OF EXPENSES

VOTE: 5/0

Engineer Zack presented the following updates:

ENGINEERING UPDATES

Hershey Road Pump Station:

- We are scheduled to advertise for bid requests starting Monday, August 11, 2025. Bids will be accepted until 12:00 p.m. on Friday, September 12, 2025.

Construction Projects:

- All planned waterline projects have been surveyed except for Hershey Road which is set to be completed by Friday, August 8, 2025.
- Engineering design is 75% complete for:
 1. Glenmar Dr.
 2. Proctor Ave.
 3. Keystone Dr.
 4. Robison Rd.
 5. Hessinger Dr.
- Engineering design is 50% complete for:
 1. Lowe's
- Engineering design is 25% complete for:
 1. Hershey Rd.
- We are waiting for the Robison Road PRV to be installed.

Administrative:

- Act 57 Tapping Fees are being updated.

Solicitor Blakely reviewed the Bid Book for the Hershey Road Pump Station Project and found no issues.

BID BOOK

Manager Hiles would like to form a committee to come up with ideas for the new garage.

NEW GARAGE

A discussion ensued. It was decided that Davis would head the committee.

Hiles informed the Board that we will be applying for a grant to cover putting another well in at Moore Road and replacing part of the water line on Peach Street. Discussions with DEP have begun regarding permitting for the addition of a new well.

GRANT REQUEST

With no further business to come before the Board, motion by Lacey, seconded by Schaefer, to adjourn the meeting at 9:29 a.m.

ADJOURNMENT

VOTE: 5/0

Respectfully submitted,

Kathlene M. Hiles
Recording Secretary 8/20/25