

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, September 3, 2025

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Kurtz, Lacey, Stevens and Schaefer. Also present were Engineer Zack, Manager B. Hiles, Office Manager Hayford and Secretary K Hiles. Solicitor Blakely was not in attendance and there was no-one in the audience.

CALL TO ORDER

Motion by Stevens, seconded by Kurtz, to approve the minutes of the August 5, 2025 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF MINUTES
AUGUST 5, 2025**

VOTE: 5/0

Motion by Kurtz, seconded by Stevens, to approve the August Treasurer's Report as presented.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 5/0

Motion by Stevens, seconded by Kurtz, that said amounts be drawn upon the treasury for payment of the August expenses.

APPROVAL OF EXPENSES

VOTE: 5/0

Engineer Zack provided the following updates:

Hershey Road Pump Station:

- A pre-bid meeting was held Monday, August 22nd for interested bidders. Bids are now being accepted through 11:00 am Friday, September 12th and will be opened immediately following.

**HERSHEY ROAD
PUMP STATION**

Waterline Replacements (long term goals):

- Engineering design is 90% complete for Glenmar Drive, Proctor Avenue, Keystone Drive, Robison Road, Hessinger Drive and Lowes.
- Engineering is 25% complete for the Hershey Road project.
- The Robison Road pressure reducing valve should be installed the week of September 1st.

**WATERLINE
REPLACEMENTS**

Administrative:

- Act 57 Tapping Fees are being updated.

ADMINISTRATIVE

Manager Hiles presented a preliminary drawing for the proposed Water Authority garage. Discussion ensued with different ideas on the best source of funding for this project.

GARAGE PROJECT

Following a brief discussion, motion by Schaefer, seconded by Kurtz, to give a one-time adjustment in wages according to the rate schedule on file in our office.

WAGE ADJUSTMENT

VOTE: 5/0

With no further business to come before the Board, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 10:00 a.m.

ADJOURNMENT

VOTE: 5/0

Respectfully submitted,

Gretchen L. Hayford
Recording Secretary 10/2/25